



Ref.No.:NUSRL/RNC/2024/112459

Date 20.05.2024

With reference to above subject NUSRL inviting the competitive quotations from registered Architect to provided Comprehensive Architectural Consultancy service as mentioned in the below table.

| SI No | Nature of Consultancy Service | Consultancy fees | Remarks |
|-------|---|------------------|---------|
| 01 | Providing Comprehensive Architectural Consultancy Service to University which includes, Preparation of Estimation, Specifications Architectural Drawings, Structural Drawings, Interior, landscaping MEP, HVAC, D.P.R, P.M.C, Preparation of Tender document as per Government norms etc. full complete | | |
| 02 | Providing Comprehensive Architectural Consultancy Service to University which includes Detail project report, (D.P.R) PPT and Ball park estimation, preliminary Drawings etc. complete. | | |

The Quotation should reach the Assistant Registrar Office on or before 29.05.2024 before 5.00 P.M with relevant documents. The quotation should reach to “National University of Study and Research in Law” At- Nagri P, O-Bukru, Kanke-Pithoria Road Kanke, Ranchi - 834006. By post or Personnel. Email quotation is not accepted.

Subscribe On Envelope Name of the Work-; **‘Providing Comprehensive Architectural Consultancy Service at NUSRL Campus’**



Annexure -1

Eligibility Criteria for Bidders.

1. The Architect should have Graduate/Post Graduate/ Diploma/Degree in Architectural/Respective Branch of Engineering either from India or abroad.
2. The Architects should be member of (i) Council of Architecture or (ii) Indian Institute of Architecture or (iii) Institute of Engineers or (iv) any other professional Institute. For Civil and furnishing works the consultants/ Architect/Architectural firm should be registered with Council of Architecture.
3. If the firm is partnership firm or limited company then at least one partner/ Director shall be registered with Council of Architecture.
4. The Architects/ Architectural firms must have necessary office setup with supporting staff for consultation/ furnishing required help in getting plans sanctions etc. approved from the local development/ Municipal/Corporation authorities, fire department and forest department etc.
5. Other Mandatory Criteria-:
 - a. Three plus years of Proven experience quality architectural and project management experience.
 - b. Excellent technical drawing skills.
 - c. Strong communication skills.
 - d. Understanding and knowledge of Building codes, zoning, building construction, building systems and site requirements.
 - e. Architecture/ Architectural firms Registered with CPWD/ Local Construction Department.



Annexure -2

Application Form

| | | |
|----|---|--|
| 01 | Category of the Application (Specialization in) | Architectural Design/Land scape/ Interior Design. |
| 02 | Name of the Architect/ Architectural Firm: | |
| 03 | Type of Firm (Company/ Partnership/ Proprietor ship/ Limited etc. | |
| 04 | Registered Address: | |
| 05 | Telephone No | |
| 06 | Mobile Number | |
| 07 | Email address; | |
| 08 | Profile of Architect/Firm | |
| 09 | Name, Address, Telephone of the Firm's Directors/ Proprietor/ Managing Director/ Partners | 1) 2) 3) 4) |

The following documents have to be submitted along with signed copy of the application form.

- Firm/ Company registration certificate as per existing norms.
- Company Profile.
- Copy of GST Registration Certificate
- Copy of PAN Card.
- Copy of MSME Certificate (if applicable)
- Copy of Council of Architecture License.
- Certified copies of audited financials for last three years ending on 31.03.2023
- Copy of address proof of the office/Premises from where the business is operated.
- Performance Certificate/ Work order/ Purchase orders at least recent three clients who have entrusted relevant work (Architectural and Project Management services provided for pre-existing infrastructure to University or Educational Institutions) during last three years.
- Submit relevant documents for having completed similar works (Architectural and Project Management Services Provided for Pre-existing infrastructures to University of Educational Institutions) as per the terms indicated below.



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- a) Three (03) Consultancy assignments of Rs 1.00 Crore each.
- b) Two (02) Consultancy assignments of Rs 1.5 Crore each.
- c) One (01) Consultancy assignment of Rs 3.00 Crores or More.

(Please submit copies of work orders/ Performance / Completion certificate issued by clients)

Xi Copies of necessary licenses required for undertaking the work if /

Xii Furnish the names of Three Clients/ person to whom major works carried out by the Architect/Architectural Firm with address and telephone number, Designation who will be in position to certify about the quality as well as past performance of your organization.

| Name of the Official ,and Designation. | Organization and Address | Contact Number and email address. |
|--|--------------------------|-----------------------------------|
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Assistant Registrar (I/c)