



## NATIONAL UNIVERSITY OF STUDY & RESEARCH IN LAW, RANCHI

Ref No.: NUSRL/RNC/2022/110944

Date: 26-05-2022

### TENDER NOTICE

The Assistant Registrar (In-Charge), National University of Study and Research in Law Ranchi, At Nagri, PO Bukuru, Kanke Pithoria Road, Kanke -834006 invites sealed tenders from Cafeteria Contractors for running a cafeteria at NUSRL, Ranchi for a period of one year from date of agreement and can be renewed by the University for further period on satisfactory service by the Agency.

Contractors with a minimum experience of 02 years in running a cafeteria may submit tender with specification, term and condition. Last date for submission of tender is June 15, 2022 by 4 pm.

Offers may be submitted in two separate sealed envelopes — one containing Profile of the firm (Technical bid) and other with price bids — marked clearly on the top of the envelope.

Cost of tender document: The bidders will be required to deposit cost of Tender amounting Rs.1, 000/- (Rupees One Thousand Only) in the form of separate DD in favour of "**Registrar, NUSRL, Ranchi**" payable at Ranchi. This amount is non-refundable.

Tender should be accompanied with a demand draft for Rs. 1,00,000/- as security deposit, in favour of "Registrar, National University of Study and Research in Law, Ranchi". The draft will be refunded to unsuccessful tenderers and no interest will be paid on this.

The draft of the successful tenderers will be retained as part of security deposit and will be refunded on expiry of contract after deducting dues on University, if any.

Minimum rent of Rs. 10,000/- per month and actual electricity charge will be required to be paid by the contractor.

Tenderers should have a minimum of 2 year of experience of providing similar services.

The Tender will be opened on June 16, 2022 at 02.00 pm in the office of the Registrar. The Tenderers or his representative are allowed to be present at that time.

The undersigned reserves the right to accept/reject any of the tender papers.

By the order

Registrar  
NUSRL, Ranchi



# **NATIONAL UNIVERSITY OF STUDY & RESEARCH IN LAW, RANCHI**

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## **Cafeteria Tender**

### **Scope of work**

The Contractor is required to supply tea, coffee, and snacks etc to fulfill the requirement of nearly 600 Students of the NUSRL, Ranchi and around 100 employees of the NUSRL, Ranchi. Tea, Coffee, Snacks, Cold Drinks and lunch shall also be supplied by the contractor for meetings or other purposes from time to time, whenever and wherever required in the University.

### **TERMS AND CONDITIONS**

1. The contractor will have to keep its employees in proper uniforms for service in the canteen as well as for providing the service in rooms.
2. The timings of the canteen will be as prescribed by the University from time to time which may be subject to change.
3. The contractor shall employ only such persons as are declared medically fit as certified by the Govt. of Jharkhand. No such employee will be under the age of 18 years. Documentary evidence will be provided by the contractor.
4. The contractor will be fully responsible for the repair/maintenance, cleanliness, breakage and damage done to the building and sanitary, electrical and any other fittings and fixtures installed in the space provided to him by the University for the purpose of preparing lunch, tea and coffee. Any loss/ damage (including repairs) to the same will have to be made good, by the Contractor, at his cost.
5. The University will provide open space for canteen area and two rooms for kitchen and store. In the opens space for canteen area near the kitchen the vendor shall construct a canteen of 50ft x24 ft for a sitting arrangement for 40-50 persons. The construction and furnishing shall be done by the vendor at his own expense. Roof of the canteen will be of corrugated sheet with false ceiling of gypsum board having electrical connection for fan and light. The flooring of the canteen has to be suitably tiled. All the furniture and necessary internal arrangement for kitchen platform, brick work, sink etc will be constructed by the vendor at their own expense. The water connection will be provided by the University, but internal water connection should be made by the vendor internal maintenance and hygiene shall be the responsibility of the vendor and any defect in service shall amount to breach of contract.

6. Materials used for cooking purposes such as tea, coffee, spices, food stuffs, Vegetable etc. should be of good quality only. The University Reserves the right to inspect the materials at any time.
7. The contractor will have to employ the required staff at his own cost and bear all the statutory and other liabilities for running the canteen. The contractor will have to pay the minimum wages as per Government of Jharkhand as per the notifications issued from time to time, EPF and Bonus etc. as per Employees Provident Fund Act and Bonus Act amended from time to time.
8. The contractor shall obtain license under the Contractor labour (Abolition and Regulation) Act 1970 (hereinafter referred as the Contractor labour Act) and all other requisite licenses at his own cost from the appropriate authorities and comply with the terms and conditions of the license (s) and all other relevant and necessary provisions of the contractor labour Act and the Rules framed the under all such other provisions of laws in any enactment or otherwise laid down by any authority from time to time, it being clearly understood and agreed upon that the entire responsibility for compliance thereof shall always be of the contractor. The contractor shall be fully responsible for any compensation etc. in case of any injury/casualty or mishap to any employees of the canteen during canteen working hours.
9. In, case, if the contractor violates any of the terms & conditions of the contract the Security Deposit will be forfeited.
10. Monthly rent shall be paid in advance.
11. The contractor will have to deposit Rs.1,00000/- as security in the form of D.D. Drawn in favour of "Registrar, NUSRL, Ranchi". No interest will be paid on this amount. The same will be refunded when the term of contract is over and canteen premises are handed over to the university and all dues from the contractor have been settled.

Registrar  
NUSRL, Ranchi

**NATIONAL UNIVERSITY OF STUDY & RESEARCH IN LAW, RANCHI**

**TENDERER PROFILE**

(For Cafeteria)

- 1) Name of the Firm.....
- 2) Name of the Owner of the Firm.....
- 3) Address.....  
.....  
.....
- 4) Telephone No.....Mob No.....
- 5) No. of year of experience in the field with reference and certificate  
.....
- 6) PAN No.....
- 7) TIN No.....
- 8) Food license No.....
- 9) Sales Tax no.....
- 10) Establishment Certificate.....
- 11) Income tax Return for 3 years.
- 12) Balance Sheet for 3 years.
- 13) Bank Draft no .....

**NATIONAL UNIVERSITY OF STUDY & RESEARCH IN LAW, RANCHI**

(Financial Bid)

1) Offer Price (monthly rent) : .....

2) Rate of items to be provided in the cafeteria:

Sr. N	Items	Unit of Measures (approx..)	Quoted Price
1,	Tea	Per cup (125 ml.)	
2.	Coffee	Per cup (125 ml.)	
3.	Milk (hot/cold)	Per cup (200 ml.)	
4.	Samosa	Per piece (100 gm.)	
5.	Kachori	Per piece (100 gm.)	
6.	Burger	Per piece (150 gm.)	
7.	Veg/Alu Mutter Sandwich	4 pcs per plate (175 gm.)	
8.	Bread Butter	1 pc	
9.	Bread Jam	1 pc	
10.	Veg Grill Sandwich	4 pcs per plate (175 gm.)	
11.	Cheese Sandwich	4 pcs per plate (175 gm.)	
12.	Cheese Grill Sandwich	4 pcs per plate (175 gm.)	
13.	Dabeli	1 pcs per plate	
14	Vada Pav	1 pcs per plate	
15.	Puff	1 pcs per plate	
16.	AluParatha	1 pcs per plate	
17.	Cheese/PaneerParatha	1 pcs per plate	
18.	Onion Paratha	1 pcs per plate	
19.	Masala Dosa	Per piece (375 gni.)	
20.	Plain Dosa	Per piece (250 gm.)	
21.	Onion Utthapam	Per piece (375 gm.)	
22.	Mix Utthapam	Per Piece (375 gm.)	
23.	IdliSambhar	Two Pcs per plate (300	
24.	Maggi (Masala)	Per plate (150 gm.)	
25.	Maggi (Egg)	Per plate (150 gm.)	
26.	Omlet	Per plate (150 gm.)	
27.	Egg Bhurji	Per plate (150 gm.)	
28.	Veg Chopsy	Per plate (250 gm.)	
29.	American Chopsy	Per plate (250 gm.)	
30.	Chinese Bhel	Per plate (250 gm.)	

31.	Veg Pulav	Per plate (250 gm.)	
32.	Veg Fried Rice	Per plate (250 gm.)	
33.	Egg Fried Rice	Per plate (250 gm.)	
34.	Manchurian F. Rice	Per plate (250 gm.)	
35.	Veg. Noodles	Per plate (250 gm.)	
36.	Egg. Noodles	Per plate (250 gm.)	
37.	Veg. Manchurian Noodles	Per plate (250 gm.)	
38.	Veg Frenkie	Per plate (250 gm.)	
39.	Cheese/PaneerFrenkie	Per plate (250 gm.)	
40.	Egg Frenkie	Per plate (250 gm.)	
41.	Veg. Pizza	1 pc per plate	
42.	Double Cheese Pizza	1 Pc per plate	
43.	Hot Dog	1 pc per plate (200 gm.)	
44.	Juice (provide list for	1 glass	
45.	Milk Shake (provide list for different milk shake)	1 glass	
46.	Fruit Chat	1 plate	
Total			

**Note:**

- 1) The above rates are fixed for one year and can be revised after completion of one year only with the approval of the University.
- 2) Wafer, Biscuits, Chocolate, Ice-cream, Mineral Water, Cold drink etc. should be provided at the MRP.
- 3) Additional list of items with quantity and rates should be provided.
- 4) The contractor will have to ensure that veg and non-veg items are kept separately and served in appropriate manner keeping the interest of the vegetarian student or staff in the mind.
- 5) The rent will be charged for 12months.

Signature of the Tenderer.