

National University of Study and Research in Law, Ranchi

Ref: NUSRL/RNC/2023/111802/AMC- Water Cooler & Water Purifier

Date : 08-09-2023

COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR WATER COOLER & WATER PURIFIER

VERY SHORT TENDER NOTICE

NUSRL, Ranchi invites sealed quotations from firms / agencies for Comprehensive Annual Maintenance Contract (CAMC) for its 43 Water Cooler-cum-Water Purifiers. The period of contract is for one year .

Terms & Conditions for Comprehensive AMC of Water Cooler & Water Purifiers

1. Sealed quotations are invited from reputed/registered Service Dealers for Comprehensive Maintenance Contract in respect of the following:

2.

Sl no.	Make	Model	Quantity
1	<i>Aquaguard Pure chill storage 80 pss RO</i>	<i>Aquaguard</i>	12
2	<i>Aqua guard Pure chill 80 ss –RO + UV</i>	<i>Aquaguard</i>	9
3	<i>Aqua guard Pure chill 120 PSS</i>	<i>Aquaguard</i>	22
		Toatl	43

3. The sealed cover containing the tenders, complete in all respect and superscribed “CAMC for Water Coolers & Purifiers” with the name and address of the Bidder.;
4. Last Date of Submission : on or before 5:00PM , 30th September2023 ,

Scope of work

- (i) For further information contact the office of the Registrar on week days between 11 am to 5 pm. Necessary specifications is attached.
 - (ii) Offers may be submitted in two separate sealed envelopes – one containing Profile of the firm (Technical bid) and other with price bids – marked clearly on the top of the envelope.
 - (iii) Cost of tender document: The bidders will be required to deposit cost of Tender amounting Rs.1, 000/- (Rupees One Thousand Only) in the form of separate DD in favour of “Registrar, NUSRL, Ranchi” payable at Ranchi. This amount is non-refundable and EMD is Rs.10,000/- in the form of separate DD in favour of “Registrar, NUSRL, Ranchi” payable at Ranchi.
 - (iv) The Tender will be opened at 4:00 PM onwards on 3rd October 2023 in the office of the Registrar. The Tenderers or his representative are allowed to be present at that time.
5. This office reserves all rights to reject any bids including of those bidders who fail to

comply with the instructions without assigning any reason whatsoever and **does not bind itself to accept the lowest or any specific bids**. The decision of this office in this regard shall be final and binding.

6. Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvass for the work shall render the bidder's bids liable for rejection.
7. The Contract may be terminated if it is found that the bidder to whom the work has been awarded is black listed on previous occasions by any of the Government Departments / Institutions / Local Bodies / Municipalities / Public Sector Undertaking etc.
8. The Contractor shall be providing the comprehensive AMC service for maintaining all the Water Cooler & Purifiers. The scope of work includes:
9.
 - i. Minimum twelve visits (Monthly) are mandatory during the contract period of one year and additional visits as and when required
 - ii. In case of complaint/breakdown, fault in any equipment the firm has to attend the fault within two working days.
 - iii. Unit checkup and general cleaning of water coolers and purifiers every month, chemical cleaning of cartridges as and when required, replacement of membrane.
 - iv. The AMC is for preventive as well as for break down maintenance and includes repair and replacement of the following parts free of charge during the AMC period
 - a) All kinds of filters
 - b) Pre-filter of Candle
 - c) Carbon
 - d) Membrane
 - e) SMPS/Ballast
 - g) Compressor
 - h) Fan motor
 - i) Ultra-Violet Lamp
 - j) Thermostat
 - k) Relay
 - l) Capacitor
 - m) Outlet /Input pipe
 - n) Hose clips
 - o) Gas charging
 - f) Any other parts vendor wishes to provide free of charge may be mentioned
 - g) All candle must be mandatorily replaced twice and once Membrane free during the contract period.

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(Technical Bid)

PROFILE OF THE TENDERER

- 1) Name of the Firm.....
- 2) Name of the Owner of the Firm.....
- 3) Address.....
.....
.....
- 4) Telephone No.....Mob.No.....
- 5) DD No. (Tender Fee).....DD dateBank.....
- 6) DD No(EMD).....DD DateBank.....

Following document must be attached.

1. Copies of Income Tax return.
- 2) Copy of the PAN CARD of the Proprietor/Partner/Company.
- 3) Copy of Registration under GST
- 4) Details of experience with documentary, evidence.

Signature of the Tenderer

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(Financial Bid)

SL. No.	Specification	Quantity	make	Nos.	Offer Rate
1.	Water Cooler	<i>Aquaguard Pure chill storage 80 pss RO</i>	<i>Aquaguard</i>	12	
4	Water Purifier	<i>Aqua guard Pure chill 80 ss -RO + UV</i>	<i>Aquaguard</i>	9	
		<i>Aqua guard Pure chill 120 PSS</i>	<i>Aquaguard</i>	22	
	Any other items				
	Total				

Terms & Conditions

1. GST Inclusive/ Exclusive with Rate
2. Payment Terms:
3. Delivery Period:
4. Warranty Period:

Signature of Tenderer