



NATIONAL UNIVERSITY OF STUDY & RESEARCH IN LAW, RANCHI

AT- Nagri, P.O Bukru, Kanke-Pithoria Road, Kanke, Ranchi, Jharkhand 834006

TENDER NOTICE

NUSRL/RNC/2024/TENDER/112629 date -27-6-24 Tenders are invited on behalf of Assistant Registrar(I/c), National University of Study and Research in Law, Ranchi from Contractors

The National University of Study and Research in Law Ranchi (NUSRL) is an institute of National repute which was established by the Act No-04 of Jharkhand State assembly in 2010, imparting legal education. Sealed quotations invited from Reputed and Registered suppliers and vendors for supply of furniture to the university. subject to the terms and condition enumerated hereunder.

| | |
|---------------------------|---|
| Categories of work | Providing and Supplying steel cots to University |
| Quantity | 50 Nos . (Specification and Sample picture is attached)-Annexure – III & IV |
| Date of Issue of Tender | 27 th June 2024 |
| Last date for Submissions | 23 rd July 2024 by 5:00 pm |
| Tender opening date | 24 th July 2024 at 11:00 am |

Terms & Conditions:-

1. The details of services for which tenders are invited from interested Reputed/Registered vendors /Firms are provided in Annexure “A” attached herewith.
2. Interested Contractors may contact NUSRL Establishment section for any clarification.
3. The details of eligibility for empanelment is indicated in **Annexure -1**.
4. Parties may send their completed applications in the prescribed format as indicated in **Annexure -2**. along with the completed Application Form, Bidders must affix the following documents indicating their eligibility. Capacity and experience to provide service for which they seek empanelment.
 - i) Company Profile.
 - ii) Copy of GST Registration Certificate.
 - iii) Copy of PAN Card.
 - iv) Copy of MSME Certificate (if applicable)
 - v) Certified copies of audited financials for last three years ending on 31.03.2023
 - vi) Copy of address proof of the office/Premises from where the business is operated.
 - vii) Performance Certificate/ Work order/ Purchase orders at least recent three clients who have entrusted relevant work to them during the last three years. (Similar type of works). They should work with educational Institutions.
 - viii) Applicants must affix one copy of each of the Firm/ Company registration certificate as per existing norms.

(All the relevant documents for the established factory/ company should be enclosed).

5. The Sealed envelope containing signed copies of Annexure -2 and accompanying document should clearly super scribe “Application for Providing and Supplying Steel cots to the University Hostel. And shall be addressed to “Assistant Registrar National University of Study and Research in Law Ranchi Jharkhand. The Sealed envelope shall be sent to reach this office on or before the due to mentioned either in person or by Registered Post.
6. Applications received by NUSRL shall be scrutinized by a purchase committee for the purpose and vendors shortlisted on the panel shall be notified in due course.
7. University reserves the right to accept or reject any or all applications without assigning any reason.
8. Firms selected for supply of furniture to the University which shall govern the terms and conditions of the Contract.
9. The applications received after the due date or incomplete applications will not be entertained.
- 10 Vendors/ Firms shall accordingly submit quotations on the basis which the university shall select one or more suitable Contractors to carry out. The University shall not bind itself to accept the lowest quoted rate. The university shall accept the quotation that is in best of interests of the University, as determined by the University authorities. The University reserves the right to not accept of the quotations submitted during this process.
- 11 The university shall issue a work order indicating the scope of work, commercials and timeline to selected contractors for carrying out of the work.
- 12 Firms/ Vendors shall follow all safety rules and security procedure that are in force and applicable during the execution of work.
- 13 Firms/Vendors shall comply with applicable provisions of all acts, statutes, rules and regulations of Central and State Government, as the case may be.
- 14 General Terms -: Applications are subjected to be disqualified even though they meet the qualifying criteria if they:
 - a) Provide misleading or false information in the application and supporting documents submitted as proof of qualification, including withholding information.
 - b) Have a record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays, litigation history or financial failures etc.
 - c) Technical Bid envelop and Financial Bid envelop should submit separately and those who are qualified in the technical qualification those vendors/ firms are eligible for participate in the Financial bid.
 - d) Within the time limit only furniture should be supply. Otherwise penalty will be imposed.
 - e) The furniture should be supply to the university 15days from the date work order received.
 - f) If you are manufacturer you should Submit the ISO Certificates and other quality adhering certificates.

Assistant Registrar(I/c)
NUSRL, Ranchi

Annexure - I

Eligibility Criteria for Vendors/Firms

- a) Contractors should have been in the business for providing similar works for last three years.
- b) Submit relevant documents for having completed at least 5 on going/ completed work of a similar nature. (Please submit the copies of work orders/ performance/ Completion certificate issued by the Clients.)
- c) Furnish the names of Three Clients/ person to whom major works carried out by the firms/Vendors with address and telephone number, Designation who will be in position to certify about the quality as well as past performance of your organization.

| Name of the Official and Designation. | Organization and Address | Contact Number and email address. |
|---------------------------------------|--------------------------|-----------------------------------|
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- d) Overall Financial turnover of the firms/vendors for last 3 years (recent) (please submit copies of the audited financials).

Annexure -2

Application Form

| | | |
|----|---|-----|
| 01 | Category of the Application | |
| 02 | Name of the Contractor/ Contractor Firm: | |
| 03 | Type of Firm (Company/ Partnership/ Proprietor ship/ Limited etc. | |
| 04 | Registered Address: | |
| 05 | Telephone No | |
| 06 | Mobile Number | |
| 07 | Email address; | |
| 08 | Profile of Contractor/Contractor Firm | |
| 09 | Name, Address, Telephone of the Firm's Directors/ Proprietor/ Managing Director/ Partners | 1.) |

| | | |
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| | | 2) 3) 4) |
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Cost of Tender document: The bidders will be required to deposit Cost of Tender amounting Rs. 1,000/- (Rupees One Thousand Only) in the form of separate DD in favor of “Registrar”, NUSRL, Ranchi payable at Ranchi. This Amount is non refundable.

Tender should be accompanied with a demand draft for Rs. 50,000/- (Rupees fifty Thousand Only), as Earnest Money Deposit, in favor of “Registrar” National University of Study and Research in Law, Ranchi. The draft will be refunded to unsuccessful tenderers and no interest will be paid on this.

The draft of the successful tenderers will be retained as part of security Deposit and will be refunded on completion of warranty period.

The specifications have been indicated in this tender document. The tender documents are available in our website, <https://www.nusrlranchi.ac.in/tender-noitce> .

The Bidders or his authorized representatives are allowed to be present at that time.

Assistant Registrar(I/c)
NUSRL, Ranchi

**NATIONAL UNIVERSITY OF STUDY AND RESEARCH IN LAW
RANCHI.**

(Annexure – I)

B) Specification for Steel Cot.

QUOTE SHEET

| SL NO | DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|--------------|---|-------------|------------|-------------|---------------|
| 01 | Providing and supplying 18-gauge steel cot of size 6'x3' with provision for fixing the Mosquito net. The cot should be foldable. The headrest should be higher than foot rest. The cot should Powder coated colour with standard height of the cot. Make-Godrej, Any Equivalent | Each | 50 nos | | |
| | TOTAL | | | | |
| | G.S.T | | | | |
| | Grand Total | | | | |

The rate should inclusive of transportation, installation etc(complete in all respect)

