

National University of Study and Research in Law, Ranchi

Ref: NUSRL/RNC/2024/1127886

DATE:08-10-2024

Annual Maintenance Contract for Air Conditioners

VERY SHORT TENDER NOTICE

National University of Study and Research in Law, Ranchi (NUSRL) calls for Annual Maintenance Contract for Air Conditioners . A detailed list of specifications of Air Conditioners is enclosed herewith. Interested parties may submit their offer in a sealed cover in the office of Registrar on the following terms and conditions latest by 5.00 p.m. on or before 23 October 2024 along with Tender Fee of Rs.1000/- and Earnest Money Deposit of Rs.10,000/- (refundable) by DD/Pay order in favour of “NUSRL, Ranchi”, payable at Ranchi.

Term & Conditions

- (i) For further information contact the office of the Registrar on week days between 11 am to 5 pm. Necessary specifications attached.
- (ii) Offers may be submitted in two separate sealed envelopes—one containing Profile of the firm(Technical bid) and other with price bids – marked clearly on the top of the envelope.
- (iii) The Tender will be opened at 3:00 PM onwards on 25 October , 2024 in the office of the Registrar. The Tenderers or his representative are allowed to be present at that time.

The undersigned reserves the right to accept/reject any of the tender papers.

Terms &Conditions:

- Rate offered shall remain firm for a period of one year; inclusive of Cleaning 3free service in year.
- In-complete and without Tender Fee and Earnest Money Deposit, bids shall not be entertained.
- Bidsinsealedenvelopes, mentioning“BidsforAnnualMaintenanceContractofAirConditioners” on the envelopes is to be submitted in the office of Registrar before 5 .00 P.M. on 23rd October 2024.
- In Case of Break down service for maintenance/ repair must be attended within 08 hours of reporting of complain.
- Parts and accessories used for repair must be the Same Brand.
- During major Function / event of the university company must provide one spot service.
- Submit a report in every 15 days for the Air-conditions.
- Company authorized center company will be preferable.
- This office reserves all rights to reject any bids including of those bidders who fail to comply with the instructions without assigning any reason what so ever and **does not bind itself to accept the lowest or any specific bids**. The decision of this office in this regard shall be final and binding.

National University of Study and Research in Law, Ranchi

Specifications of Air Conditioners for Annual Maintenance Contract

S.N.	Brand	Type of AC	Refrigeration Capacity in Ton	No of Air Conditioners	Location
1	Hitachi	Cassette	2	01	V.C office
2	Hitachi	Ductable	5.5	32	Lt-1TOlt-16
3	Hitachi	Ductable	5.5	01	Conference Hall
4	Hitachi	Ductable	5.5	12	Plenary Hall
5	Hitachi	Split	2	1	Dispensary
6	Hitachi	Split	2	1	Registrar Cell
7	Hitachi	Split	2	2	Guest House
8	Hitachi	Split	2	8	Faculty Chambers
10	O'General	Split	2	9	CCR/Library Reading Room
			Total	67	

Note : Numbers of Air-conditions may be increased and decreased.

(Technical Bid)

PROFILE OF THE TENDERER

(For Air Conditioners)

- 1) Name of the Firm.....
- 2) Name of the Owner of the Firm.....
- 3) Address.....
.....
.....
- 4) Telephone No.....Mob.No.....
- 5) DD No.(Tender Fee).....DDdate.....Bank.....
- 6) DD No(EMD).....DDdate.....Bank.....

Following document must be attached.

- 1.Copies of IncomeTaxreturn.
- 2) Copy of the PAN CARD of the Proprietor/Partner/Company.
- 3) Copy of Registration under GST
- 4) Details of experience with documentary , evidence.
- 5) Any authorized Service centers paper

Signature of the Tenderer

(Financial Bid)

S.N.	Brand	Type of AC	Refrigeration Capacity in Ton	No of Air Conditioners	Office Price Inclusive all taxes
1	Hitachi	Cassette	2	01=1no.	
2	Hitachi	Ductable	5.5	32+1+12=45nos.	
5	Hitachi	Split	2	1+1+2+8+9=21nos.	
			Total	67nos.	
	Any other items				

NOTE: Total number of Air condition may be increased/ decreased

Signature of Tenderer

