



National University of Study and Research in Law, Ranchi

Ref/ NUSRL/RNC/2025/1128477(f)

Date: 06/06/25

TENDER NOTICE (Annual rate contract for Supply of House Keeping Items)

The Assistant Registrar (In-Charge), National University of Study and Research in Law Ranchi, At Nagri, PO Bukuru, Kanke Pithoria Road, Kanke -834006 invites sealed tenders for Annual rate contract for Supply of House Keeping Items at NUSRL, Ranchi.

Suppliers with a minimum experience of 01 years in same field may submit tender with specification, term and condition. Last date for submission of tender is 19/06/2025.

Offers may be submitted in two separate sealed envelopes — one containing Profile of the firm (Technical bid) and other with price bids — marked clearly on the top of the envelope.

Cost of tender document: The bidders will be required to deposit cost of Tender amounting Rs.1,000/- (Rupees One Thousand Only) in the form of separate DD in favour of "**Registrar, NUSRL, Ranchi**" payable at Ranchi. This amount is non-refundable.

Tender should be accompanied with a demand draft for Rs. 5000/- as security deposit, in favors of "**Registrar, NUSRL, and Ranchi**". The draft will be refunded to unsuccessful bidders and no interest will be paid on this.

The draft of the successful bidder will be retained as part of security deposit and will be refunded on expiry of contract after deducting dues on University, if any.

Bidders should have a. Minimum of 1year of experience of similar services.

The Tender will be opened on 25.06.25 12:00 PM in the office of the Registrar. The Bidders or his representatives are allowed to be present at that time.

The undersigned deserves the right to accept/reject any of the tender papers.

By the order

Assistant Registrar (In-Charge),
NUSRL, Ranchi

NATIONAL UNIVERSITY OF STUDY & RESEARCH IN LAW,RANCHI

Technical Bid (Annual rate contract for Supply of House Keeping Items)

1.	Name of Work	Annual rate contract for Supply of House Keeping Items
2.	Cost of the tender documents	Rs. 1000/- (Non-refundable) to be paid Rs. 2500 EMD/Security
3.	Period of Supply	15 Days
4.	Appropriate Category	Criteria - Subject to fulfilling the Eligibility Criteria mentioned below: 1. Supplier office must be in Ranchi.
5.	Eligibility Criteria	A. <u>Bidders fulfilling following minimum criteria shall only be considered as eligible for tendering:</u> - Successfully completed Supplier of similar nature of Work during last 1years in Government Organizations/Semi-Government Organizations/Autonomous Bodies/ PSU's
	General term and condition	• Payments should only be processed after bill verification by the relevant departments.

NATIONAL UNIVERSITY OF STUDY & RESEARCH IN LAW, RANCHI

BIDDER PROFILE

(For Annual rate contract for Supply of House Keeping Items)

- 1) Name of the Firm.....
- 2) Name of the Owner of the Firm.....
- 3) Address.....
.....
.....
- 4) Telephone No.....Mob No.....
- 5) No. of year of experience in the field with reference and certificate
.....
- 6) PAN No.....
- 7) Establishment Certificate.....
- 8) IncometaxReturnfor3 years.
- 9) BalanceSheetfor3 years.
- 10) Bank Draft no

Signature of the Bidder

NATIONAL UNIVERSITY OF STUDY & RESEARCH IN LAW, RANCHI

Financial Bid (Annual rate contract for Supply of House Keeping Items)

List of House Keeping items for Annual Supply Contract – Year ~~25~~ **26**

Sl. No	Items Description:	Quantity	Rate / Amount
1.	Phenyl White(Brand -	300 Ltr	
2.	Phenyl Black (Brand	150 Ltr	
3.	Toilet Cleaner/Harpic (Brand-	250 Ltr	
4.	Liquid Soap (Brand -	240 Ltr	
5.	Naphthalene Ball (100 gm) (Brand -	40 Kg	
6.	Surf Wheel	80 Kg	
7.	Mop with handel (HIC) (Brand -	80 Nos	
8.	Broom Phool (Brand -	90 Nos	
9.	Broom Nariyal (Brand -	90 Nos	
10.	Wiper big size with handle (HIC/Innova)	10 Nos	
11.	Thread mop 24" with handle (HIC)	24 Nos	
12.	Toilet brush (BRW) (Brand -	50 Nos	
13.	Taible Duster (Brand -	80Nos	
14.	Bleaching Powder (Brand -	10 Kg	
15.	Mug (Brand -	20 Nos	
16.	Plastic Dust Pan (Big Size) (Brand -	20 Nos	
17.	Plastic Sink and Toilet Cleaning Pump (Brand -	10 Nos	
18.	Jala Broom (Big size) (Brand -	10 Nos	
19.	Micro fiber Cloth Big Size		
20.	Odonil		
21.	Hit		
22.	Toilet Paper Roll		
23.	Tissue paper		
24.	Room Freshener (Ambi pur/ Godrej any equivalent Brand)		
25.	URINAL SCREEN		

26- COLIN

Note:

Kindly submit the rates, keeping in mind that these rates will be used for future reference, such as for the Annual Rate Contract.