

National University of Study and Research in Law, Ranchi

Dated: 20/06/2025

NOTICE

RULES FOR WITHDRAWAL/CANCELLATION OF ADMISSION

SN	Percentage of Refund of Fees	Point of time when notice of Cancellation / Withdrawal of admission is received by NUSRL, Ranchi
	100%	If the student files an application for withdrawal of admission 15 days before the last notified date of admission.
	90%	If the student files an application for withdrawal of admission less than 15 days before the last date of admission but within 30 days after it.
	80%	If the student files an application for withdrawal of admission between 31 days and 60 days after the last notified date of admission.
	00%	If the student files an application for withdrawal of admission 61 days or more after the last notified date of admission.

Incase of (1) in the table above, the University shall deduct an amount of not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

The Last notified date of admission for B.A., LL.B. (Hons.) and B.B.A., LL.B. (Hons.) for Academic Year 2025-26 in our University will be 27th June, 2025.

1. Any candidate who have been granted admission in any round and if she/he wants to withdraw/cancel their admission, she/he will have to cancel the same through the email to registrar@nusrlranchi.ac.in from the email id registered on CLAT website at the time of CLAT application/ by submitting the signed copy of the physical claim letter addressed to The Registrar, NUSRL Ranchi via Speed Post.
2. The request should be supported with the following document for further processing of the same at our end. The date of consideration of claim will be counted from the date of receipt of withdrawal request with all supporting documents as per University norms.
3. Cancellation of admission via phone will not be considered.

The Registrar
NUSRL, Ranchi
At-Nagri, PO-Bukru, PS-Kanke, Pithoria Road, Kanke,
Ranchi, Jharkhand, Pin-834006

- i) Claim/Withdrawal Letter mentioning all details.
 - ii) Proof of Bank Account Information (Cancel Cheque or Photocopy of Bank Passbook etc.)
 - iii) Proof of Payment at NUSRL, Ranchi & CLAT.
 - iv) All Correspondence related to admission and CLAT (if any)
 - v) Your contact number and email address.
 - vi) CLAT Score card & Admit Card.
4. Once, a candidate cancels her/his candidature, her/his name will be removed from the merit list and no further chance of re-admission/re-registration will be given.
 5. In case of any cancellation/ withdrawal of admission by the admitted students, the refund will be made as per refund Policy adopted by the University.
 6. The refund process will be initiated after August, 2025.

Refund Policy: University will follow the Refund Policy as specified by Bar Council of India from time to time.

Note: University shall have the right at any time to change or modify the above rules.

Registrar