



National University of Study and Research in Law, Ranchi

Ref/ NUSRL/RNC/2025/1128477 (9)

Date: 06-06-25

TENDER NOTICE (Refilling of Fire extinguisher)

The Assistant Registrar (In-Charge), National University of Study and Research in Law Ranchi, At Nagri, PO Bukuru, Kanke Pithoria Road, Kanke -834006 invites sealed tenders for Refilling of Fire extinguisher work at NUSRL, Ranchi.

Suppliers with a minimum experience of 01 years in same field may submit tender with specification, term and condition. Last date for submission of tender is 19/06/2025.

Offers may be submitted in two separate sealed envelopes — one containing Profile of the firm (Technical bid) and other with price bids — marked clearly on the top of the envelope.

Cost of tender document: The bidders will be required to deposit cost of Tender amounting Rs.1,000/- (Rupees One Thousand Only) in the form of separate DD in favour of "**Registrar, NUSRL, Ranchi**" payable at Ranchi. This amount is non-refundable.

Tender should be accompanied with a demand draft for Rs. 5000/- as security deposit, in favors of "**Registrar, NUSRL, and Ranchi**". The draft will be refunded to unsuccessful bidders and no interest will be paid on this.

The draft of the successful bidder will be retained as part of security deposit and will be refunded on expiry of contract after deducting dues on University, if any.

Bidders should have a. Minimum of 1year of experience of similar services.

The Tender will be opened on 23.06.25 11:00 AM in the office of the Registrar. The Bidders or his representatives are allowed to be present at that time.

The undersigned deserves the right to accept/reject any of the tender papers.

By the order

Assistant Registrar (In-Charge),
NUSRL, Ranchi

NATIONAL UNIVERSITY OF STUDY & RESEARCH IN LAW,RANCHI

Technical Bid (Refilling of Fire Extinguisher)

1.	Name of Work	Refilling of Fire Extinguisher
2.	Cost of the tender documents	Rs.1000/- (Non-refundable) to be paid Rs. 5000 EMD/Security
3.	Period of Supply	15 Days
4.	Appropriate Category	Criteria - Subject to fulfilling the Eligibility Criteria mentioned below: 1. Supplier office must be in Ranchi. 2. Service centre must be in Ranchi.
5.	Eligibility Criteria	A. <u>Bidders fulfilling following minimum criteria shall only be considered as eligible for tendering:</u> - Successfully completed Supplier of similar nature of Work during last 1years in Government Organizations/Semi-Government Organizations/Autonomous Bodies/ PSU's
	General term and condition	• Work should be done as per the expiry dates of Each cylinder • Seek approval from the Junior Engineer/ Authority before dismantling any cylinders. • Have substitute fire extinguishers in place for emergencies until refilling is done. • Payments should only be processed after bill verification by the relevant departments. • Conduct one mock drill before security, staff, and students for handling the items..



PROFILE OF THE BIDDER

(Refilling of the Fire Extinguisher)

1) Name of the Firm.....

2) Name of the Owner of the Firm.....

3) Address.....

.....

.....

4) Telephone No..... Mob. No.....

5) Demand Draft No of Tender Fee _____ DD Date _____ Bank _____

6) Demand Draft No of EMD _____ DD Date _____ Bank _____

Following documents must be attached.

1. Copies of Income Tax/Service Tax returns for the latest Three Assessment Years.
- 2) Copy of the PAN CARD of the Proprietor/Partner/Company.
- 3) Copy of Registration under Service Tax.
- 4) Details of experience with documentary, evidence.
- 5) Demand of Tender Fee and EMD

Signature of the Bidder

NATIONAL UNIVERSITY OF STUDY & RESEARCH IN LAW,RANCHI

Financial Bid (Refilling of Fire Extinguisher)

S.L. No.	Item Description	Quantity	Rate	Amount
1.	Refilling of fire extinguisher ABC - 06 kg	112 Nos		
2.	Refilling of fire extinguisher CO2 - 4.5 kg	117 Nos.		
3.	Refilling of fire extinguisher CO2- 01 kg	1 Nos.		
4.	Refilling of fire extinguisher CO2- 02 kg	1 Nos.		
	Total Amount			

Note:

Kindly submit the rates, keeping in mind that these rates will be used for future reference, such as for the Annual Rate Contract.